



GRAPHIC PUBLICATIONS

BASIC STUDENTS FORMAT

FOR GRAPHIC PUBLICATIONS, TRANSFORM
YOUR RESEARCH INTO THE GRAPHIC
FORMAT, ADHERING TO THE SPECIFIED
GUIDELINES.

FOR FURTHER INQUIRIES
info@theacademictimes.com

BASIC-GRAPHIC

The Academic Times Journal graphic publications for the Basic Graphic (**Basic-G**) take up to a half page of leaflets in the Basic Graphic publication.

RESEARCH AND AUTHORS PROFILE

- ✓ **Title**
- ✓ **Author(s)**
- Name(s), Passport Picture
- Program offering
- Name of your school
- Supervised by: (**Required**)
- Include a brief author biography (50–100 words).
- ✓ **Financed by: optional**

1) INTRODUCTION

- ✓ Purpose of your research
- ✓ Scope of your research
- ✓ How did you gather data for your research
- ✓ Importance of your research

2) RESEARCH BODY

- ✓ Presentation of results and findings using graphics such as diagrams, charts, and tables (Consult your IT Lecturer or Teachers with knowledge in graphic presentation for assistance)
- ✓ Discuss your findings
- ✓ Discuss the implications (it could be positive or negative) of your findings

3) CONCLUSION

- ✓ **Bullet points the following:**
- ❖ Conclusion on key findings
- ❖ Total references

FORMATTING STYLE

Below is the Basic G's guideline:

2.1) FORMATTING GUIDELINES

- ✓ Document Format: Microsoft Word (.docx) or PDF.
- ✓ Font: Times New Roman, 12pt.
- ✓ Line Spacing: 1.5 lines.
- ✓ Margins: 1 inch on all sides.
- ✓ Alignment: Justified text.
- ✓ Headings: Clear hierarchy (e.g., H1, H2, H3).
- ✓ Figures and Tables: Numbered sequentially, with captions below (figures) or above (tables).

2.2) VISUAL ELEMENTS

- ✓ Use high-resolution images (300 dpi minimum).
- ✓ Ensure charts and graphs are labeled and easy to read.
- ✓ Avoid cluttered visuals.